



CHECKLIST FOR APPLICATION

Documentation may be submitted via Flash Drive or Hard Copy.

FAX copies, text, and/or emails are NOT acceptable.

THIS CHECKLIST MUST BE SUBMITTED WITH THE APPLICATION

Please check all the following to have a complete application:

- Application (Section IA/IB)
- GARPAC Donation (if applicable)
- Milestone Award Level (Section III)
- Guest Reservation Form (Section (IV))
- MSAR provided Spreadsheet (signed by broker for verification)

I, Applicant, acknowledge by signing below that a full and complete application must be turned in on application date(s), **PARTIAL APPLICATIONS WILL NOT BE ACCEPTED. It is my responsibility to have ALL documents turned in with original application and supporting documentation on time. I UNDERSTAND THAT ALL DOCUMENTATION MUST BE TYPED and NO HANDWRITTEN APPLICATIONS WILL BE ACCEPTED.** I have the most recent adobe update so I can complete the application. **FAX copies, text, and/or emails are NOT acceptable**

Print Applicant Name

Date: _____

Signature of Applicant

COMMITTEE VERIFICATION REPORT (for committee only)

- | | |
|--|--|
| <input type="checkbox"/> Application Fee Paid | <input type="checkbox"/> Application Check List |
| <input type="checkbox"/> Section IA/Section IB (Application) | <input type="checkbox"/> GARPAC Investment Payment |
| <input type="checkbox"/> Section III (Milestone Awards) | <input type="checkbox"/> Code of Ethics |

Verified by: _____
Committee Member’s Name



“Circle of Excellence”

Metro South Association of REALTORS®

COE Applications

SECTION IA

Applicant or Team Name: _____ **License #:** _____
(If plaque desired then input here as you want it to appear on the plaque/program)

Applicant Company Name: _____ **Company Phone #:** _____

Applicant Attending: Yes ___ No ___

Applying for:

<u>Membership Category</u>	<u>Membership Status</u>	<u>Milestone Award Level</u> (check ONLY if you are applying for below)
Residential _____	Active Member _____	Active Life (3 years out of 5) (see Section III) _____
AND	Active Life Member _____	Zenith (10 years) (see Section III) _____
Individual _____	Zenith _____	Gold (15years) (see Section III) _____
Team (See Section 1B) _____	Gold _____	Platinum (20 years) (see Section III) _____
	Platinum _____	Diamond (25 years) (see Section III) _____
	Diamond _____	Hall of Fame (30+ years) (see Section III) _____
	Hall of Fame _____	

<p>Dollar Amount Level to Claim (\$1M, \$2M etc): \$ _____</p>	<p>Total Dollar Amount Claimed (see Section II for Certification Letter):</p> <p>Total Current Company: \$ _____</p> <p>Total Previous Company: \$ _____</p> <p>Total Dollar Credit Claimed \$ _____</p>
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I, Applicant and/ or Team Leader, acknowledge that the information provided herein is true to the best of my knowledge. I also understand that I may be subject to a random audit. I swear and affirm that I have read the rules and regulations of the MSAR. I further certify that I and/or all team members have fulfilled all education requirements and all dues, penalties and outstanding invoices have been paid.

_____ Applicant/Team Leader Signature _____ Date

Payment Details

_____ Check _____ Credit Card
(Make check payable to Metro South Association of REALTORS®)

Application Fee: = \$135
Additional Plaques: _____ @ \$55 = _____
Total Cost: = \$ _____

For credit/debit card transactions, an invoice will be sent to you with a secure link for online payment. Payment may also be taken over the phone by calling 770-477-7579.

Optional - GARPAC:

I, _____, would like to make an investment to GARPAC in the following amount (check the amount) **(Make separate check out to GARPAC)** Note: Special recognition will ONLY be given for this donation investment at the COE banquet.

- | | | |
|-----------------------------|-------------------------------|---------------------------|
| _____ \$10 – 99 Club | _____ \$500 - Ambassador Club | _____ \$2500 - Crystal R |
| _____ \$10,000 - Platinum R | _____ \$200 – Capital Club | _____ \$1000 - Sterling R |
| _____ \$5000 - Golden R | | |

Committee Verification
 Print Name: _____



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SECTION IB

Team Leader's Name: _____
(Team leader's name to appear for recognition)

Team Name: _____

	Active Licensee Name	License #
1.		
2.		
3.		
4.		
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MILESTONE AWARD LEVELS
SECTION II

Complete this section ONLY if you are applying for a “Milestone Award”

APPLICANT’S DETAILS

Applicant’s Name: _____ Applicant’s Phone #: _____

Company Name: _____ Company Phone #: _____

Previous Milestone Award Received:

	Active Life	Zenith	Gold	Platinum	Diamond	Hall of Fame
Qualifying Year						

MILESTONE AWARD LEVEL APPLICANT IS APPLYING FOR:

Complete this section **ONLY** if applying for a Milestone Award

Active Life

	1 st Year	2 nd Year	3 rd Year
Qualifying Year			
Awarding Board			

Zenith

	1 st Year	2 nd Year	3 rd year	4 th Year	5 th Year	6 th Year	7 th Year	9 th Year	10 th Year
Qualifying Year									
Awarding Board									

Gold

	11 th Year	12 th Year	13 th Year	14 th Year	15 th Year
Qualifying Year					
Awarding Board					

Platinum

	16 th Year	17 th Year	18 th Year	19 th Year	20 th Year
Qualifying Year					
Awarding Board					

Diamond

	21 th Year	22 st Year	23 nd Year	24 rd Year	25 th Year
Qualifying Year					
Awarding Board					

Hall of Fame

	26 th Year	27 th Year	28 th Year	29 th Year	30 th Year
Qualifying Year					
Awarding Board					



Guest Reservations & Registrations

All guest registrations are now handled separately via the online ticketing system. You may purchase as many guest tickets as you need at the link below. All MSAR Members and their guests are welcome to attend. Note: All COE applications come with one registration for the event. Any guests will need additional tickets.

Link for registration:

<https://metrosouthassociationofrealtors.growthzoneapp.com/ap/Events/Register/G9F2d5B-CNCxCK>

Also listed under events at msarboard.com.

Payment Details

Payment Method: Check (Make check payable to *Metro South Association of REALTORS®*)
Credit Card

Amount of payment: \$ _____

For check payments: Please send/bring this **completed** section (Section IV) along with your check to:
Metro South Association of REALTORS® 1671 Adamson Parkway Suite 100, Morrow, GA 30260

For credit/debit transactions, an invoice will be sent to you with a secure link for online payment. Payment may also be made over the phone by calling 770-477-7579.

We will email you a receipt! We look forward to seeing you!